

Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Pewsey LHFIG – Notes of on-line meeting held on Wednesday 25th January 2023 at 14:00 hrs			
1.	Attendees and apologies			
		<p>Attendees:</p> <ul style="list-style-type: none"> Cllr Jerry Kunkler (Chair) Paul Mills – Chirton & Conock PC John Brewin – Woodborough PC Steve Colling – Burbage PC Lisa Brindley – Pewsey PC Vanya Body – Froxfiled PC Colin Gale – Rushall PC Andrew Flack – Upavon PC Dianah Shaw – Shalbourne PC Dawn Wilson – Wilcot, Huish & Oare PC Tom Doyle – Easton Royal PC Ed Nelson – Grafton PC Tom Ellen – North Newton PC Phil Rushmere – Traffic Engineer Mark Stansby – Snr Traffic Engineer 	Area Board to note.	AB
		<p>Apologies:</p> <ul style="list-style-type: none"> David Proto – Manningford PC John Ford – Pewsey PC Richard Netherclift – Manningford PC Cllr Paul Oatway Matt Perrott – Area Highway Engineer 		

Pewsey Local Highways & Footway Improvement Group

2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 9 th November 2022 were presented to the Area Board on 28 th November 2022, passing all recommendations.	LHFIG to note.	All
3.	Financial Position			
		The balance for 2022/23, less previous commitments, stands at £12,698.80 (see Appendix 1).	Area Board to note	AB
4.	Priority schemes			
a)	Issue 6915 North Newnton – request for Phase 2 of Footway project – to link phase 1 to a point by the former garage	Issue submitted 02/01/19 Confirmation that this project is to be constructed using the following funding streams: <ul style="list-style-type: none"> • CATG / LH&FIG £5,000 • Section 106 £12,800 • Substantive Highways Schemes Fund £47,200 Construction has been delayed due to the recent response to flooding and freezing conditions. Work is now due to commence on Monday 6 February for a duration of 25 days under a road closure.	Area Board to note	AB
b)	Issue 10-20-3 Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.	Issue submitted by Rushall Parish Council on 30/01/20 The site clearance work and topo survey have been completed at a cost of £5,200.95 against an estimate of £5,550, an underspend of £349.05. Parish content to pay the £2,000 contribution previously agreed.	Highways to send Invoice for £2,000 to Parish Council	Highways

Pewsey Local Highways & Footway Improvement Group

		The estimated cost to undertake construction was confirmed at £56,000 and a bid of £44,800 for Substantive Highway Scheme funding has been submitted.	Awaiting decision from Cabinet Member.	Cabinet Member
c)	Issue 10-20-9 Chirton – request for 20 mph speed limit assessment	Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500. Parish Council have requested Traffic Surveys to establish current speeds but this had been delayed due to operational issues with Wiltshire’s Service Provider. Service has now resumed and we await the outcome of the survey.	Area Board to note	AB
d)	Issue 10-21-2 Woodborough C261 (West End of village) – request to extend kerbing and / or footway	Issue submitted by Woodborough PC on 20/01/21 The estimated cost to undertake construction was confirmed at £51,400 and a bid of £40,400 for Substantive Highway Scheme funding has been submitted.	Awaiting decision from Cabinet Member	Cabinet Member
e)	Issue 10-21-4 B3087 Easton Royal – speeding through 30 mph limit – request for village gates	Issue submitted by Easton Royal Parish Council on 10/03/21 The job has been completed at a cost of £2,602.71, This is an underspend of £554.63 against the estimate of £3,157.34. Parish contribution agreed at 25% of actual cost.	Area Board to note	AB
f)	Issue 10-22-5 Froxfield Church Lane – request for access protection markings	Issue submitted by Froxfield Parish Council on 25/01/22 Road markings have been painted at a cost of £300, an underspend of £100 against the estimate.	Highways to send Invoice for £100 to Parish Council	Highways

Pewsey Local Highways & Footway Improvement Group

g)	<p>Issue 10-22-6</p> <p>A345 Upavon to North Newton – request for Deer Warning Signs</p>	<p>Issue submitted by Upavon Parish Council on 27/01/22</p> <p>The signs have now been installed at a cost of £797.07. This is an underspend of £202.93 against the estimate of £1,000.</p> <p>Parish contribution amended to £200.00.</p>	Highways to issue invoice	Highways
h)	<p>Issue 10-22-4</p> <p>Burbage – request for Horse Warning Signs</p>	<p>Issue submitted by Burbage Parish Council on 23/01/22</p> <p>The signs have now been installed at a cost of £840.42. This is an underspend of £159.58 against the ball park estimate of £1,000.</p> <p>Parish contribution amended to £420.00.</p>	Highways to issue invoice	Highways
i)	<p>Issue 6374 & 6541</p> <p>Upavon – repositioning of No Entry Signs</p>	<p>Issues submitted on 08/06/18 & 31/07/18</p> <p>Orders / instructions to undertake this work have been issued to the Contractor(s). All work is expected to be completed by the end of February.</p>	Area Board to note	AB
j)	<p>Issue 10-21-9</p> <p>A345 Pewsey Fordbrook Bus Stop – request for Bus Shelter</p>	<p>Issue submitted by Pewsey Parish Council 09/06/21</p> <p>The Parish had been quoted £5925.60 plus VAT to supply and install a shelter, and Highways were asked to obtain a further estimate from their “go to” supplier.</p> <p>Highways estimate stands at £4,938 plus VAT. The LHFIG has already committed £3,000 to this project and the Parish Council has since confirmed their contribution of £1,938.</p> <p>An order has been placed for the new shelter and installation is anticipated towards the end of March.</p>	<p>The contractor may require deployment of temporary traffic signs. If used this will add approximately £500 to the estimate.</p> <p>Area Board to note</p>	<p>Highways to monitor</p> <p>AB</p>

Pewsey Local Highways & Footway Improvement Group

k)	<p>Issue 10-22-10</p> <p>North Newnton – request for Phase 3 of Footway project</p>	<p>Issue submitted by Noth Newnton Parish Council on 05/07/22</p> <p>There is sum of s106 money left over from Phase 2, approximately £7,200, to put towards Phase 3. This would complete the link from Woodbridge Roundabout to the Bus Stops on the A345.</p> <p>Highways have identified the following requirements:</p> <ul style="list-style-type: none"> • Topo Survey • Full utility search to identify underground apparatus • Road Safety Audits, Stage 2 upon completion of design and Stage 3 upon completion of construction. • Temporary 4-Way Traffic Signals during construction phase. <p>A ball park estimate to complete the work is likely to be circa £37K.</p> <p>To commence the design a Topo Survey will be required at an estimated cost of £2,000.</p>	<p>To recommend to the Area Board that s106 funds be used to cover the Topo Survey</p>	<p>Cllr Kunkler</p>
l)	<p>Issue 10-22-7</p> <p>Chirton The Street – request for raised curbs (approximately 55m) to combat verge erosion to land in front of church</p>	<p>Issue submitted by Chirton & Conock Parish Council on 07/03/22.</p> <p>An order has been placed to install bollards as an alternative to the kerbing option. Installation is anticipated late February / early March.</p>	<p>Area board to note</p>	<p>AB</p>
5.	<p>New Requests and ongoing Issues</p>			

Pewsey Local Highways & Footway Improvement Group

a)	<p>Issue 10-21-6</p> <p>North Newnton Park Road junction with Rushall Road – sight line issue</p>	<p>Issue submitted by North Newnton Parish Council on 25/05/21</p> <p>Development of the former garage site substantially complete. Area Highway Engineer has agreed to refresh the SLOW markings on approach to the junction.</p> <p>This work is to take place during the Spring as the Road Marking teams have been stood down for the Winter.</p>	Area Board to note	AB
b)	<p>Issue 10-21-12</p> <p>C52 Safety and Speed between Manningford and Wilcot</p>	<p>Issue Submitted by Manningford Parish Council on 26/10/21</p> <p>Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route.</p> <p>Cllr Oatway to arrange a meeting with Parish representatives to formulate ideas, ahead of discussions with Wiltshire Engineers and the LHFIG.</p>	Meeting to be arranged	Cllr Oatway
c)	<p>Issue 10-22-3</p> <p>A346 Leigh Hill – Request for Calming Measures</p>	<p>Issue submitted by Burbage Parish Council on 23/01/22</p> <p>Safety concerns at junction of Three Oak Hill Drive</p> <p>A junction warning sign has been placed, facing southbound traffic and following further investigation it was discovered that a similar sign for northbound traffic had been in situ but is currently missing. Local Highways have since agreed to replace this sign.</p>	Area highway Engineer to chase the replacement sign.	Area Highway Engineer
d)	<p>Issue 10-22-8</p> <p>Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm</p>	<p>Issue submitted by Rushall Parish Council on 27/04/22.</p> <p>New Footway to complete the link between Rushall and Upavon.</p>	To recommend to the Area Board that this Issue is added to the Priority Schemes List (without funding) to establish likely costs	Cllr Kunkler

Pewsey Local Highways & Footway Improvement Group

		<p>The question of potential use of CIL funding has been raised by Rushall Parish Council with the Cabinet Member. This is the response provided by the Head of Highways Asset Management & Commissioning:</p> <p>The £400,000 Strategic CIL funding is already included within the individual allocations to each of the 18 LHFigs. There is no separate application process to access this, it is part of the funding available to the LHFigs to allocate and spend as they see fit on local priorities.</p> <p>Following discussions it was agreed that this Issue be added to the Priority Schemes List to ascertain ball park costs.</p>		
e)	<p>Issue 10-22-9</p> <p>A345 Upavon – request for new footway in the vicinity of Grey Flags</p>	<p>Issue submitted by Upavon Parish Council on 29/06/22</p> <p>To complete the footway link from Riverside Park to the village centre.</p> <p>Parish have met with the owners of Grey Flags to ask if they would consider a free dedication of a 1.5m strip of land, adjacent to the carriageway, in exchange for a new boundary “barrier”. Further discussions are required to reach an agreement “in principle” to move this project forward.</p>	<p>A meeting is to be arranged with the Land Owner in February with Cllr Oatway and Highway Engineers also in attendance.</p>	<p>Cllr Oatway & Highways</p>
f)	<p>Issue 10-22-11</p> <p>Woodborough – request for direction signs to indicate Parish Room and Defibrillator</p>	<p>Issue submitted by Woodborough Parish Council on 02/08/22</p> <p>Highways have investigated this further and have produced a proposal, see Appendix 2.</p> <p>Following a discussion, the Parish wish to proceed with this work and agreed to a 50% contribution of £175.00.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes List and to allocate £175.00.</p>	<p>Cllr Kunkler</p>

Pewsey Local Highways & Footway Improvement Group

g)	<p>Issue 10-22-12</p> <p>Upavon High Street – request for footway between 21 High Street and Jarvis Street.</p>	<p>Issue submitted by Upavon parish Council on 04/10/22</p> <p>There is no kerbed footway provision within the narrow section of the High Street a length of approximately 50 metres. Minimum width for two way working for all vehicle types is 6.75m. Measuring off plan the width is approx. 5.2m.</p>	<p>Highways to take a measure when next attending the village.</p>	<p>Highways</p>
h)	<p>Issue 10-22-13</p> <p>Shalbourne near school and Rivar Road – request for SID infrastructure</p>	<p>Issue submitted by Shalbourne Parish Council on 19-12-22</p> <p>installation of posts / sockets for SID deployment at 2 / 3 sites.</p> <p>Highways gave a ball park figure of £600 to install one ground socket complete with one post.</p>	<p>Parish to discuss this estimate and to report back at the next meeting.</p>	<p>Parish Council</p>
i)	<p>Issue 10-23-1</p> <p>East Grafton Wilton Road – request for access protection markings</p>	<p>Issue submitted by Grafton Parish Council on 04/01/23</p> <p>Markings requested by Taw Cottage and Highways quoted a figure of £300.00, if done on an ad hoc basis.</p>	<p>Road Marking activities currently suspended for the winter period. Parish to discuss and report back at the next meeting</p>	<p>Parish Council</p>
j)	<p>Issue 10-23-2</p> <p>Froxfield A4 – request for Speed Limit Review</p>	<p>Issue submitted by Froxfield Parish Council on 11/01/23</p> <p>Formal speed limit assessments are charged at a fixed price of £2,500.</p> <p>Although speed limit assessments are normally undertaken over a complete route, or between key nodal points along a route, in this instance a review would commence at the County Boundary and end at the western terminal point of the 50 mph limit, on the west side of the village, a length covering approximately 1 mile of the A4.</p> <p>The Parish offered a 25% contribution towards a review.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate £,1875.00</p>	<p>Cllr Kunkler</p>

Pewsey Local Highways & Footway Improvement Group

6.	Other items			
a)	Pavement and Footway Improvement Schemes	Matt Perrott, Area Highway Engineer, has previously confirmed that funding is available to address the issues at Burbage and Rushall. Discussions are ongoing with the Major Maintenance team to establish a method of undertaking this work.	Area Highway Engineer was unable to attend the meeting as he was dealing with winter weather issues. Cllr Kunkler to chase progress	Cllr Kunkler
b)	Deadline for submitting LHFIG Requests.	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting. Requests to be sent to LHFIGrequests@wiltshire.gov.uk The deadline for our next meeting is 12 th April 2022.	To note	All
7.	Dates of future meetings: 26th April, 26th July, 18th October and 31st January 2024. Meetings to commence at 14:00 hrs and will be held on-line until further notice.			

Pewsey Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Matt Perrott

1. Environmental & Community Implications

Pewsey Local Highways & Footway Improvement Group

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£10,249.48**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Pewsey Area Board

7.1 To add the following Issues (with LHFIG funding) to the Priority Schemes List:

Issue 10-22-11 Woodborough Signing (£175.00) and Issue 10-23-2 Froxfield Speed Limit Assessment (£1,875.00)

7.2 To add the following Issues (with s106 funding) to the Priority Schemes List.

Issue 10-22-10 North Newnton Footway Phase 3 (£2,000.00).

7.3 To add the following Issues (without funding) to the Priority Schemes List.

Issue 10-22-8 Rushall Elm Row Footway Phase 3